

Position Description Information Sheet 2020

General Information:

Specialty/State	Medical Oncology/Victoria
Name of Hospital:	Cabrini Health
Name of Position:	Medical Oncology Registrar
Number of <u>identical</u> positions being offered:	One
Head of Department (HOD)	Name: Gary Richardson Phone: 1 300 300 977 Email: gary.richardson@ocv.net.au
Who to contact for further information: (If not HOD)	Name: Phone: Email:
Consultant staff and their interests:	Gary Richardson – gynaecologic oncology & lung cancer Jeremy Shapiro – GI and GU cancers Andrew Haydon - GI cancer and melanoma Michelle White – breast cancer Yoland Antill – breast cancer, genetics Sanjeev Gill – palliative care, melanoma, CNS tumours Lucy Gately – breast, colorectal, CNS
Accredited Supervisor(s):	Gary Richardson Andrew Haydon
Training year(s) that will be considered for this position:	All
Type of position (eg core/noncore/RCY/Sleep/Dialysis)	Core
Inpatient numbers:	10-20
On call responsibilities:	Nil
Range of conditions:	Standard conditions as outlined in the Victorian Public Health Sector (AMA Victoria) – Doctors in Training – Multi-enterprise Agreement
Outpatient clinics	4 chemotherapy clinics 1 new patient clinic 1 review clinic
Referrals:	10 – 15 per week
Opportunities for research:	<ul style="list-style-type: none"> • Development and implementation of at least one clinical audit, using the CHARM system. • Participation in current clinical trials carried out by the Szalmuk Department of Medical Oncology (Cabrini Institute). • Participation in development, submission and implementation of new clinical trials. • Completion of one retrospective review.

Position Information:

Position Summary	Registrar training position in a busy private oncology practice located in Cabrini Health, a Monash University Teaching Hospital. The job involves patient care at both the Malvern and Brighton Campuses. There will be standard care of inpatients, day patients receiving chemotherapy, and consults. There is also a new patient clinic, participation in all Cabrini MDM's, including colorectal cancer, upper GI malignancies, breast cancer, lung cancer, gynaecological oncology, and lymphoma. The trainee will also attend the Alfred Department of Oncology journal club weekly, the VMOTG journal club, and the annual MOGA, COSA, and ASCO Scientific Meetings
Decision Making	The trainee will be well supervised, with one-on-one sessions with the supervisors on a weekly basis. Despite this, there is a significant need for the trainee to work autonomously, efficiently and in a multidisciplinary fashion.
Challenges	Adapting to the private medical system
Selection Criteria	Based on VMOTG selection process
Communication	<ul style="list-style-type: none"> • Demonstrated patient-focused approach in service provision with genuine empathy and interest in their needs. • Excellent interpersonal and communication skills, both written and verbal. • Be always well-presented, friendly, courteous and obliging. Represent the practice and hospital in a confident and positive manner at all times. • Undertake all duties in a diligent manner, with honesty and integrity, • Maintain absolute confidentiality regarding patient and practice information. • Have a vigilant attitude to accuracy, being prepared to double check as necessary. • Ability to work cooperatively and independently • Ability to prioritise and organise, with attention to detail. • Demonstrated commitment to ongoing professional development
Other position specific notes/instructions	<p>Key Performance Indicators</p> <ul style="list-style-type: none"> ◆ Completion of Mini-Clinical Evaluation Exercises (mini-CEX) ◆ Completion of RACP Advanced Training Case-based Discussions (CbD) ◆ Completion of Learning needs analysis ◆ Demonstration of good communication skills ◆ Demonstration of good clinical skills ◆ Completion of assigned projects ◆ Interaction with staff and patients