

INTERN COMPUTER MATCH – INTERSTATE SPECIAL CONSIDERATION

Subject:	Computer Matching – Intern Match
Date Approved:	PMCV Board May 2015; Revised April 2018; Revised May 2018
Reviewed:	Victorian Department of Health and Human Services – December 2016 and April 2018
Responsible Officer:	CMS Manager/Medical Advisor, PMCV

Introduction:

The Postgraduate Medical Council of Victoria (PMCV) has delegated authority from the Victorian Department of Health and Human Services to administer the Victorian Intern Computer Match. It is recognized that some permanent resident interstate graduates of medical schools have previously been resident in Victoria and would like to return to Victoria to undertake internship in Victoria. This Special Consideration policy acknowledges that there may be exceptional reasons/compassionate grounds why a permanent resident interstate graduate of a medical school should be assigned a higher priority to undertake an internship in Victoria.

Scope:

This policy only applies to Priority Group 3 applicants:

Applies to Australian citizens/permanent residents in their graduating year at an interstate Australian medical school and who completed Year 12 in Victoria.

Criteria Categories:

1. Significant illness (including bereavement) of an immediate family member resident in Victoria¹.
2. Significant health problem of the applicant requiring frequent and ongoing specialist treatment only available in Victoria.
3. Demonstrated commitment or ties to rural Victoria with an intention to practice in a rural Victorian area in the long term.

Criteria 1 & 2: Significant Illness/health problem

This document sets out the procedure for application for intern training programs in Victoria by permanent resident interstate graduates of medical schools who have previously been resident in Victoria who may have exceptional reasons/compassionate grounds to undertake an internship in Victoria.

Eligibility:

An applicant who has:

- Significant illness (including bereavement) of an immediate family member resident in Victoria.
- Significant health problem of the applicant requiring frequent and ongoing specialist treatment only available in Victoria.

¹ Immediate family member means: (including children, step children, adopted children, parent, grandparent, brother or sister)

Application Process - Significant illness/health problem

Applicants for criteria categories 1 and 2, should complete an application outlining how they meet the eligibility criteria. Applicants will be assessed on a case by case basis. With reference to supporting documentation.

Criteria 3: Rural Consideration

This document sets out the procedure for application for intern training positions in Victoria by interstate medical graduates who have an interest in pursuing a Rural Intern Training Program(RCIT) in Victoria.

Eligibility:

An applicant who can demonstrate a commitment or ties to rural Victoria and who intends to practice in rural Victoria in the long term.

Application Process – Rural Consideration:

An applicant applying for rural consideration may apply for internship in a Rural Intern Community Training (RCIT) programs. The Victorian Rural Community Intern Training programs are located in 5 rural Victorian regions:

- Echuca Intern Network
- East Gippsland Community Based Intern Program based in Bairnsdale and surrounding areas.
- East Grampians Medical Training Intern Program based in Ararat with rotations to Maryborough and Ballarat
- Murray to Mountains (M2M) Intern Program based around Wangaratta, Albury Wodonga and surrounding areas.
- SouthWest Intern Program based in Warrnambool.

An applicant will be expected to rank ONE RCIT program as their first preference and then may select other RCIT intern training programs or other rural health services that offer internship in their preference list. An applicant's preferences will be checked by the Computer Matching Service and if an applicant has not ranked intern programs in accordance with this policy, their application will not be approved.

Supporting evidence- all applicants:

The following supporting evidence is to be submitted by an applicant:

- a) Evidence of your Australian residency or citizenship.
- b) Copy of your Victorian certificate of Education to verify Victorian residency prior to commencing medical studies
- c) Brief statement /letter outlining your reasons for consideration under this policy.

Application Form - All applicants

An applicant must complete the Special Consideration Form found on the computer matching website. Click [here](#) for details.

Completed applications and supporting documentation should be sent by email: computermatching@pmcv.com.au by the advertised application close date: **1st June 2018**.

All applications will be acknowledged.

Granting of Special Consideration

The PMCV administers the matching service and intern positions are allocated using a matching algorithm, which takes account of the applicant's preferences and those of a health service or intern training program.

Each application will be assessed on a case by case basis in consultation between the PMCV and the Victorian Department of Health and Human Services, with the final decision resting with the Department.

If an application is successful, the applicant will be eligible to be assigned to Priority Group 2 instead of Priority Group 3 in the Intern match. **The change in the Priority group assignment does not guarantee the applicant an intern position in Victoria.**

Appeals Process

Decisions regarding eligibility for special consideration will be final and applicants will be advised in writing. Appeals will only be considered if additional relevant information is provided by the applicant or if the applicant believes that the process was not applied with appropriate due diligence or care.

Review

This policy will apply for the 2018/2019 Intern Match and will be reviewed for applicability in future years.

Responsibilities:

Applicants

Applicants are expected to:

- Read and understand the procedures
- Complete the online registration process via the Intern matching service and complete relevant health service applications processes by the close date
- Complete the Special Circumstances form and lodge by the close date.
- Ensure PMCV has most your current contact details (i.e. email and phone)
- Where possible, communicate your circumstances to the HMO Manager at the intern training programs (RCITs) or health services you are interested in working so they can take your circumstances into account when determining their merit based ranked list of applicants.

PMCV

The PMCV are expected to:

- Provide all relevant information about medical graduate recruitment posted on Computer matching website
- Communicate by email with applicants regarding their registration and completion of requirements for a valid application via the Intern Match.

Health services/intern training programs (Prospective employers)

- Adhere to advertised merit based selection criteria and procedures of employment
- Employers are to contact applicants who have been matched and arrange the necessary paperwork and pre-employment checks.