

You have been nominated as a Referee, for a Candidate participating in an Allocations & Placement Service match (Candidate details below).

Please complete the Referee Assessment form below. Please note, that once the form is submitted, this cannot be edited or changed. Ensure that you have submitted this form by the closing date.

If you were not aware that you had been nominated as a Referee for this Candidate, or have any concerns in regard to completing the Referee Assessment Form, [contact PMCV](#).

Candidate Details

The following details include the name of Candidate who nominated you as their referee.

Candidate Name:	
Match:	Late Vacancy Match
Candidate ID <i>(if known)</i>	

Referee Details

The following details to be entered by the Referee.

Important Dates

Closing dates for receipt of Referee Assessment Forms:

Round 1 - 30/9/22 Round 2 - 20/10/22

Instructions to Referee:

1. Complete the details below; rating the applicant according to the criteria by selecting the appropriate option, mindful of the applicant's ability expected at his/her particular level of training. All questions are mandatory and must be completed.
2. Complete the declaration at the bottom of the screen (to declare the information entered on the Referee Assessment Form is true and correct please enter your name and the date you completed the form - e.g. 10/05/2021).
3. Return the form to the candidate.

* Compulsory items

In what capacity did this person work for you or is known to you? (eg. medical student, intern, HMO) *	
Relationship to this candidate (eg. Head of Dept, Clinical Dean, Supervisor) *	
Length of time you have known the candidate/Dates you have worked with the candidate? (e.g. Oct- Dec 2020)*	
Would you employ this candidate if the opportunity arose? * (if No, please indicate why in the comment section below)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Provide an overall comment regarding the candidate: *	

Rating:

1. Requires substantial assistance (5% of population)
2. Requires further development
3. Performance just adequate
4. Consistent with level of appointment
5. Performance better than expected
6. Performance exceptional (5% of population)

Please select the appropriate areas.	1	2	3	4	5	6	NA
CLINICAL COMPETENCY *							
Knowledge base. Demonstrates adequate knowledge of basic and clinical sciences.							
Clinical skills. Elicits and records accurate, complete history and clinical examination findings.							
Clinical judgement and decision making. Organises, synthesises and acts appropriately on information; applies sound knowledge.							
Self-awareness. Recognises limits of own skills & knowledge, and actively seeks feedback & assistance to continuously improve.							
Procedural skills. Performs procedures competently.							
Research and presentation skills. Standard of research, publications and presentation skills							
Provide an overall comment regarding the clinical competency of the candidate:							
VERBAL & WRITTEN COMMUNICATION SKILLS *							
Colleagues, patients and /or family. Interacts effectively, respectfully and sensitively toward colleagues, patients and families / carers.							
Verbal and written. Conveys clear and timely information to colleagues and patients and maintains comprehensive and accurate records.							
Provide an overall comment regarding the communication skills of the candidate:							
PERSONAL AND PROFESSIONAL CONDUCT*							
Professional responsibility. Demonstrates ethical behaviours and professional values including integrity, reliability, honesty, compassion, empathy and respect for all patients, society and the profession.							
Insight. Aware of professional and personal boundaries.							
Initiative. Ability to exercise appropriate initiative.							
Teaching. Proactive in teaching other healthcare professionals, patients and/or care providers.							
Education and Training. Proactive in taking advantage of learning opportunities and commitment to professional development.							
Time management skills. Is punctual and organises and prioritises tasks effectively.							
Teamwork and colleagues. Maintains positive relationships. Works with and contributes effectively in a team.							
Provide an overall comment regarding the conduct of the candidate:							
Overall rating of candidate in relation to their cohort (scale from 1 (lowest) to 10 (highest) and whole number only).							

Note: This assessment has been communicated in confidence. However, it will be available to the appropriate Hospital Committees considering the appointment, and may be accessible under Privacy Act 1988 and the Australian Privacy Principles.

Declaration *			
I declare that the information I have entered within this Referee Assessment form is true and correct.			
Declared by:		Date:	