

PMCV Term Description Template and Guideline: further clarification

Communique May 2023

At the 2022 PMCV ACE Forum, health services representatives in attendance expressed the need for a statewide Term Description template. It was agreed upon that PMCV would develop this resource.

On the 24th of March 2023, PMCV facilitated a National Framework for Prevocational Medical Training (NFPMT) Health Service Leads workshop. Health Service Leads in attendance provided feedback on the functionality of the proposed PMCV Term Description template.

On the 31st of March of 2023, PMCV release the revised Term Description Template and Guideline via the NFPMT webpage.

PMCV has received a few queries following the release of these resources and as such would like to provide further clarification on the following:

Completion of Term Descriptions:

From the 16th of June 2023, Health services are required to commence uploading completed PGY1 Term Descriptions for PMCV review.

PMCV will work with individual health services to establish a reasonable timeline for the completion of all their Term Descriptions.

Clinical experiences:

Health services are required to classify terms according to the principal clinical experience (or two at most) areas of patient care that a prevocational doctor will primarily gain exposure to during that term.

Please note, both the 'primary' and 'secondary' clinical experience hold the same weight. You must identify one ('primary') clinical experience, whereas the second ('secondary') clinical experience is optional.

Learning objectives:

Learning objectives are goals prevocational doctors should achieve during the term. To assist health services in completing Term Descriptions, PMCV have provided learning objectives derived from the behaviors described within each Entrustable Professional Activity (EPA) in the [National Framework for Prevocational Medical Training](#).

In Victoria, PMCV will be introducing Observed Practice in 2024 to support the formal introduction of EPAs in 2025.

Number of EPA assessments

Global requirements

10 minimum across the year
2 or 3 within each term

Specific requirements

EPA 1: 4 minimum across the year
EPA 2, 3 & 4: 2 minimum across the year

Outcome statements:

Health services may choose to indicate which outcome statement/s prevocational doctors could be assessed on during the term. This section is optional and will not be assessed by PMCV.

Health services may choose to utilize this section to ascertain if prevocational doctors will have the opportunity to achieve all outcome statements at the end of both PGY1 and PGY2.

EPA Assessors:

Supervisors are required to complete EPA training prior to completing an EPA assessment.

An EPA training module is currently in development by the AMC.

This section can be left blank.

Team Structure – Key Staff

When completing the ‘Supervision details’ section of the Term Description Template, it is up to each individual health service and/or individual unit to determine if they choose to provide details of specific individuals (name) and/or details of roles (e.g., Head of Unit).

Timetable:

The requirement as outlined in the [National Framework for Prevocational Medical Training](#) is to ‘provide an example including formal education program, after-hours, normal working hours, and other relevant information’.