

# Pre-Match Offers Guideline

## Purpose

The purpose of this policy is to establish a clear framework for the process and expectations related to pre-match offers for both Health Services and Candidates. This guideline specifically applies to Basic Physician Training (BPT) and Postgraduate Year 2 (PGY2) matches.

This guideline aims to establish a fair and transparent process for pre-match offers, ensuring compliance with PMCV regulations and fostering integrity in the matching process.

## Definitions

*Pre-Match Offer:* An offer of employment for prevocational training made by a health service to a prevocational doctor who is currently employed with that health service.

## Key Outcomes

Candidates who do not adhere to this guideline will be in breach of the code of conduct.

## Procedure

### Pre-Match Offers – Health Services.

- Health Services can offer current employees positions before the PMCV match commencement.
- Report all pre-match offers to PMCV by specified dates for each match (see Schedule).
- Required information for reporting:
  - *Doctor's name*
  - *AHPRA registration number*
  - *Year level of the doctor*
  - *Position to which the doctor is pre-matched*
- Failure to report pre-match offers by the specified time (see schedule) will lead to a candidate receiving another offer through the matching process.

### Pre-Match Offers – Candidates.

- Doctors employed at Health Services may receive an offer for the following clinical year before the matching process.
- Health Services will follow internal processes for offering positions to internal candidates.
- Candidates receiving a pre-match offer from their employing Health Service will be ineligible to enter the PMCV Match if the pre-match offer and match are like-for-like.

**Example:** A candidate receiving a PGY2 offer from their current employer can enter the PMCV Match for a BPT position. However, if the candidate received a BPT position from their current employer and

*attempts to enter the BPT match for another offer, the candidate will be made ineligible to participate in the match.*

## Schedule:

The reporting dates for pre-match offers are as follows:

- BPT1: 14 June 2024
- BPT2 & 3: 12 July 2024
- PGY2: 9 August 2024

## Version Control

*Version approved along with date of next review.*

Version	Amendments by	Changes	Date
1	Melanie Vellios		February 2024

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Approved by: Korian Strakosch

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Next Review: January 2025

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Date: 14 March 2024

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