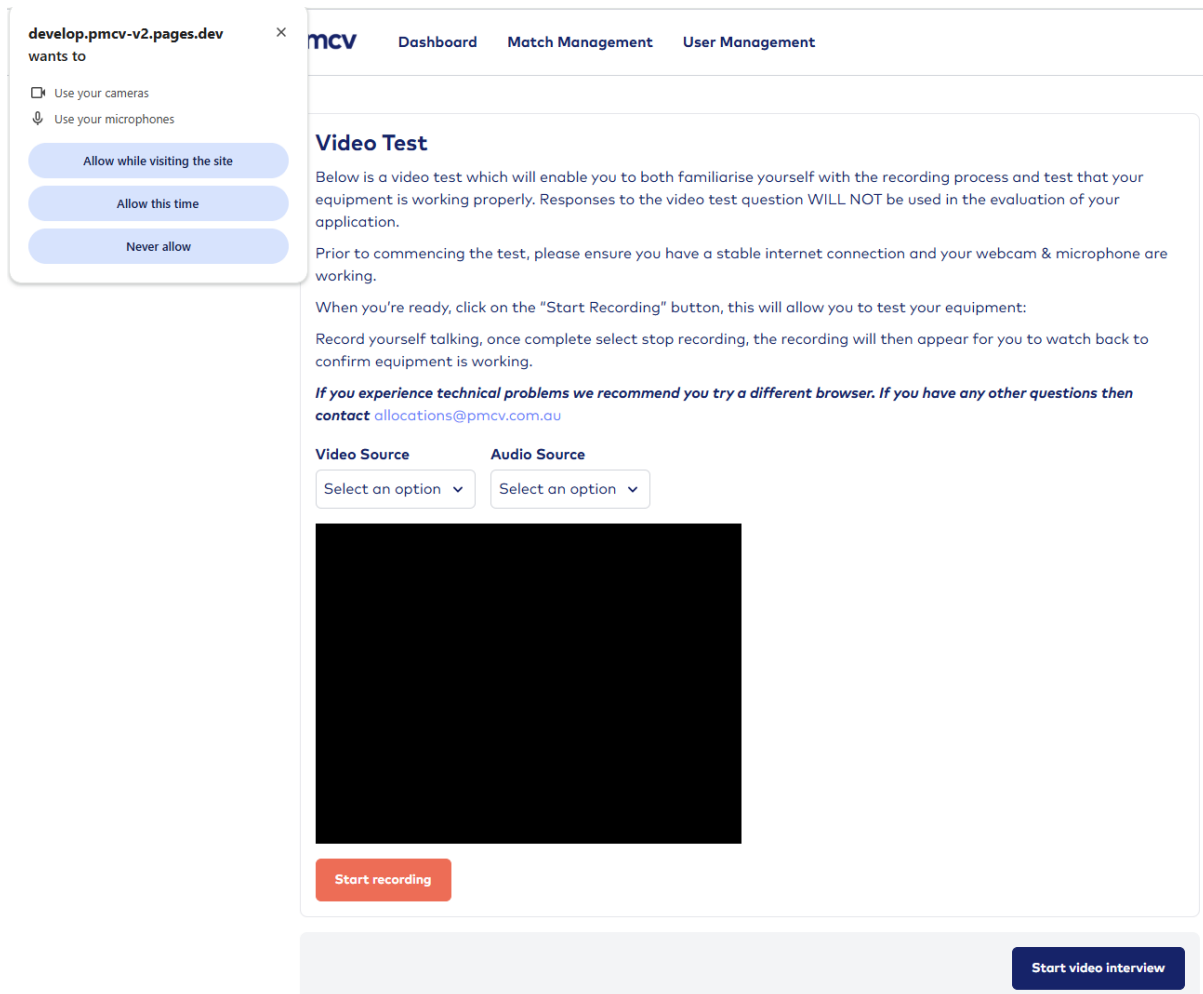


Video Interview Guide

System Setup and Permissions

Before starting:

- Ensure **camera and microphone permissions** are enabled in your browser.
- Use a stable internet connection and a quiet, well-lit environment.



The screenshot shows a web browser window with a permission dialog box open. The dialog box, titled "develop.pmcv-v2.pages.dev wants to", has two checked options: "Use your cameras" and "Use your microphones". Below these are three buttons: "Allow while visiting the site", "Allow this time", and "Never allow". The background page is the PMCV "Video Test" interface. It features a navigation bar with "pmcv", "Dashboard", "Match Management", and "User Management". The main content area is titled "Video Test" and contains the following text: "Below is a video test which will enable you to both familiarise yourself with the recording process and test that your equipment is working properly. Responses to the video test question WILL NOT be used in the evaluation of your application. Prior to commencing the test, please ensure you have a stable internet connection and your webcam & microphone are working. When you're ready, click on the 'Start Recording' button, this will allow you to test your equipment: Record yourself talking, once complete select stop recording, the recording will then appear for you to watch back to confirm equipment is working. If you experience technical problems we recommend you try a different browser. If you have any other questions then contact allocations@pmcv.com.au". Below the text are two dropdown menus labeled "Video Source" and "Audio Source", both set to "Select an option". A large black video player is positioned below the dropdowns. At the bottom of the page, there is a "Start recording" button in a red box and a "Start video interview" button in a blue box.

Test Your Equipment

You will be prompted to **begin a test video**:

- Record a short test to check your audio and video quality.
- After recording, you'll have the option to **download and review** the test clip.
- Confirm both your microphone and camera are selected and functioning before proceeding.

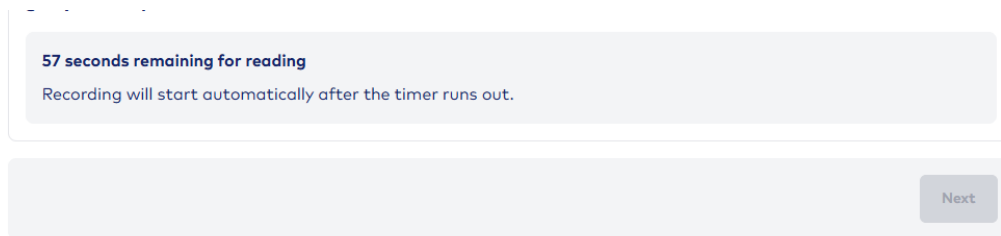
Starting the Interview

Once your setup is complete and you're ready:

- Click "**Start video interview**" to start your official video interview.

Reading the Interview Question

- You'll be presented with a **written question**.
- A **countdown timer** allows you time to read the question.
- The "**Next**" button will remain **greyed out** until the countdown ends.



Recording Your Response

- Once the countdown finishes, the system will begin **recording automatically**.
- A **green status bar** confirms recording is in progress.
- A **timer below** indicates how much time you have remaining.

Important:


- You may **stop recording early** by selecting "**Stop Recording**" if you finish before the time runs out.

Recording has started.

91 seconds remaining for response

Uploading Your Response

- After you stop recording or the timer ends, your video will **automatically upload**.
- A **status bar** shows the upload progress – depending on the quality of your webcam the upload may take up to 5 minutes, please be patience
- The "**Next**" button will remain **greyed out** until the upload is complete.

 Your video reponse is uploading, please wait.

Next


Confirmation and Next Steps

- Once uploaded successfully, a message will confirm **“Recording Successful”**.
- Click **“Next”** to move on to the next interview question.

 Recording successful

Next

After each question, please ensure the video has been loaded.

 Your video reponse is uploading, please wait.

Completing your interview and Next Steps

- Once complete all the responses a message will appear confirming **“Thank you”**
- Click **“Next”** to move on to the next interview question.

Thanks for completing the video interview

Congratulations, you have completed your video interview.

This has now been submitted with your application

Return to dashboard

If you experience technical issues:

- Try using a different browser (e.g., Chrome or Firefox).
- Contact allocations@pmcv.com.au for assistance.